## **Quick Guide to Course Schedule**

## To access the course schedule on Gateway:

- 1. Select the My Education option found in Academics (on upper left-hand corner).
- 2. Under the "Enrollment Essentials" section, select "Step 2: Check course offerings -> Course Schedule" option.

Class Schedule Listing

3. Enter the desired term.

## Use the following tips for the "Class Schedule Search":

- Use one or more search criteria to find the desired course(s).
- Note: *You must choose at least one subject*. To choose more than one subject area, use the Ctrl key and select the other subject area of courses you would like to view.

This can also be done for the other search criteria (Ex: Instructor) that offer more than one option.

- Select the course level (ex: "Undergraduate")
- Once you have chosen the search criteria for the desired course(s), select the "Class Search" button at the bottom to obtain the list of course offerings:

Class Search

|   | •      | •                      | • | • | ••••••      |
|---|--|--|---|---|-------------|
|   | Subject:                                     | Accounting   | 1                                       |   |             |
|   | ,  | Anthropology   |   |   |             |
|   |  | Arabic *   | •                                       |   | :           |
|   | Course Number:                               |  |   |   |             |
|   | Title:                                       |  |   |   |             |
|   | Schedule Type:                               | All<br>Directed Readings/Studies                             | A                                       |   | :           |
|   |  | Dissertation   | Ŧ                                       |   |             |
|   | Instructional Method:                        | All<br>Distance Learning<br>Online                           |   |   |             |
|   | Credit Range:                                | hours to   | hours                                   |   |             |
| 5 | Campus:                                      | All<br>Alamo University Center                               |   |   | •<br>•<br>• |
|   | Course Level:                                | Graduate<br>Law<br>Undergraduate                             | 1                                       |   |             |
|   | Part of Term:<br>Non-date based courses only | All<br>1st 8 weeks - Undergrad/G<br>1st trimester-Undergrad  | rad 📮                                   |   |             |
|   | Instructor:                                  | All<br>Abney, Armando J.<br>Aburumuh, Hamsa                  | ×<br>v                                  |   |             |
|   | Session:                                     |  |   |   |             |
| ; | Attribute Type:                              | All<br>Biological Sciences Core Cla<br>First Year Law Course | ass 🗸                                   |   |             |
|   | Start Time:                                  | Hour 00 💌  | Minute 00 💌                             | am/pm am 💌                              |             |
|   | End Time:                                    | Hour 00 -  | Minute 00 -                             | am/pm am 💌                              |             |
|   | Days:  | Mon Tue  | 🔲 Wed 📃 Thur                            | 🗖 Fri 📄 Sat                             | 🔲 Sun       |
|   | Class Search Reset                           |  |   |   |             |

|   |  | N.   |   |  |  |  |
|---|--|--|---|--|--|--|
| Associated Term: Fall<br>Registration Dates: M<br>Levels: Undergradua<br>Instructors: Patricia A  | 2011<br>lar 28, 2011 to Aug 22, 201<br>ate<br>A. Britton (P)   | Course Nu  | mber  |  |  |  |
| Main Campus<br>Lecture Schedule Type<br>3.000 Credits<br>View Catalog Entry   |  |  |   |  |  |  |
| Color dulad Mantina T   | imes   |  |   |  |  |  |
| scheduled Meeting T   |  |  |   |  |  |  |
| Type Time<br>Lecture 6:00 pm - 8:4  | Days Where<br>5 pm MW Albert B Alkek Busine  | Date Range<br>ess Bldg 108 Aug 16, 2011 - Oct 05                                 | 5, 2011 Lecture   | pe Instructors<br>Patricia A. Britton (P)                              |  |  |
| Type Time<br>Lecture 6:00 pm - 8:4  | Days Where<br>5 pm MW Albert B Alkek Busine<br>ccounting I - 30272 - AC 2  | Date Range<br>ess Bldg 108 Aug 16, 2011 - Oct 05<br>2310 - AN                    | 5, 2011 Lecture   | pe Instructors<br>Patricia A. Britton (P)                              |  |  |
| Type Time<br>Lecture 6:00 pm - 8:4<br>Introduction to Ac<br>Associated Term: Fall<br>Registration Dates: M<br>Levels: Undergradue<br>Instructors: Suzanne   | Days Where   5 pm MW Albert B Alkek Busine   ccounting I - 30272 - AC 2   2011 Image: Albert B Alkek Busine   1ar 28, 2011 to Aug 22, 2011 Image: Albert B Alkek Busine   2b. Oliva (P) Image: Albert B Alkek Busine | Date Range<br>ess Bldg 108 Aug 16, 2011 - Oct 05<br>2310 - AN<br>1               | Meeting a   | pe Instructors<br>Patricia A. Britton (P)⊵<br>and faculty Information. |  |  |
| Introduction to Ac<br>Associated Term: Fall<br>Registration Dates: M<br>Lecture Schedule Ty<br>Schedule Ty<br>Schedul | Days Where   5 pm MW Albert B Alkek Busine   ccounting I - 30272 - AC 2   2011   lar 28, 2011 to Aug 22, 201   ate   b. Oliva (P)  | Date Range<br>ess Bldg 108 Aug 16, 2011 - Oct 05<br>2310 - AN<br>1               | Meeting a   | pe Instructors<br>Patricia A. Britton (P)<br>and faculty information.  |  |  |
| Type Time<br>Lecture 6:00 pm - 8:4<br>Introduction to Ac<br>Associated Term: Fall<br>Registration Dates: M<br>Levels: Undergradue<br>Instructors: Suzanne<br>Main Campus<br>Lecture Schedule Ty<br>3.000 Credits<br>View Catalog Entry<br>Scheduled Meeting T   | Days Where<br>5 pm MW Albert B Alkek Busine<br>ccounting I - 30272 - AC 2<br>2011<br>lar 28, 2011 to Aug 22, 201<br>ate<br>b D. Oliva (P)<br>//pe  | Date Range<br>ess Bldg 108 Aug 16, 2011 - Oct 05<br>2310 - AN<br>1               | Meeting a   | pe Instructors<br>Patricia A. Britton (P)⊠<br>and faculty information. |  |  |
| Type Time<br>Lecture 6:00 pm - 8:4<br>Introduction to Ac<br>Associated Term: Fall<br>Registration Dates: M<br>Levels: Undergradua<br>Instructors: Suzanne<br>Main Campus<br>Lecture Schedule Ty<br>3.000 Credits<br>View Catalog Entry<br>Scheduled Meeting Ti<br>Type Time   | Days Where<br>5 pm MW Albert B Alkek Busine<br>CCOUNTING I - 30272 - AC 2<br>2011<br>lar 28, 2011 to Aug 22, 201<br>ate<br>b D. Oliva (P)<br>Ppe<br>Imes<br>Days Where   | Date Range<br>ess Bidg 108 Aug 16, 2011 - Oct 05<br>2310 - AN<br>1<br>Date Range | Schedule Ty<br>5, 2011 Lecture<br>Meeting a<br>Schedule T | Pe Instructors<br>Patricia A. Britton (P)⊵<br>and faculty information. |  |  |

Course Title

## Search results

The following displays class search results for two *Accounting* courses being offered

Note the course title and number, CRN, meetin, and faculty information